

**CORPORATE OFFICE:**

5th Floor

Labour Establishment (LE) Section  
Establishment Branch

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**भारत संचार निगम लिमिटेड**

( भारत सरकार का उपक्रम )

**BHARAT SANCHAR NIGAM LIMITED**

(A Govt. of India Enterprise)

File No.11-3/2014-LE

Dated: 10.01.2018

**Reminder/High Priority**

To

**The Heads of Telecom Circles/  
Telecom Districts/Administrative Units , BSNL.  
[Namely AP ,Gujarat ,J&K, Maharashtra,  
BBNW, ITPC, NCNGN, NETF, NFS, NTP  
NTR, Telecom Stores, TF Mumbai ]**

Sub: Extension of Gratuity to Casual Labour .

Sir,

Kindly refer to this office letter of even no. dated 17.02.2017 and subsequent reminders dated 21.03.2017, 18.05.2017, 20.06.2017 ,04.07.2017 , 05.09.2017 and 6.11.2017 (available on intranet) wherein the engagement details of Casual Labourers [including TSMs] who have retired/left organization /Expired during the period from 01.10.2000 till date has been called for in the requisite format regarding *extension of gratuity to casual labourers* .

In this connection it is stated that incomplete/partial information has been received from AP, Gujarat, J&K ,Maharashtra and NTR . Further it is stated that these five Circles have been asked separately to furnish the requisite information vide this office letters dated 17.11.2017 & 27.11.2017 specifying the missing details in the data. But no reply in this regard has been received in this office till date.

**It is requested to bestow your personal attention and treat this matter as high priority to send the requisite information in the given format positively on email id:labouresttbsnlco@gmail.com within a week as the matter will be discussed in the meeting of GM(HR)s of Circles on 22.01.2018.**

Yours faithfully

( Zanal Zachariah )

**ASSTT. GENERAL MANAGER (Estt. II)**